Fairfax Collegiate Summer 2013
Frequently Asked Questions

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Where are the 2013 Summer Program Locations?

Alexandria: Temple Beth El, 3830 Seminary Rd., Alexandria, VA 22304

Ashburn: Loudoun School for the Gifted, 44675 Cape Ct, Ashburn, VA 20147

Chantilly: St. Timothy Catholic School, 13809 Poplar Tree Rd., Chantilly, VA 20151

Dulles: St. Veronica Catholic School, 3460-B Centreville Rd., Chantilly, VA 20151

Fairfax: Gesher Jewish Day School, 4800 Mattie Moore Ct., Fairfax, VA 22030

Falls Church: St. Katherine Greek Orthodox Church, 3149 Glen Carlyn Rd., Falls Church, VA 22041

Herndon: St. Joseph Parish Hall, 750 Peachtree St., Herndon, VA 20170

Leesburg: Loudoun Country Day School, 20600 Red Cedar Dr., Leesburg, VA 20175

McLean: Lutheran Church of the Redeemer, 1545 Chain Bridge Rd., McLean, VA 22101

Oak Hill: Al Fatih Academy, 12300 Pinecrest Rd., Reston 20191

Reston: Northern Virginia Hebrew Congregation, 1441 Wiehle Ave., Reston, VA 20190

Vienna: Green Hedges School, 415 Windover Ave., N.W., Vienna, VA 22180

What time should I arrive the first day of the session?

On the first day of each session, we request that morning-only and full-day students arrive at 8:00 a.m. and that afternoon-only students arrive at 12:00 p.m.

What forms do I need to bring?

Please complete an **Emergency Information and Permission Form** for each child. If your child requires an epipen or inhaler, please also complete the **Epipen and Inhaler Authorization Form**. You may download forms at **http://www.fairfaxcollegiate.com/forms**.

What are your student arrival and departure procedures?

Fairfax Collegiate Summer Programs operate as exempt from Child Day Program Licensure under §63.2-1715.2 of the Code of Virginia, which stipulates that students may enter and leave the premises without permission or supervision.

Our program is organized as two-week, half-day classes. We require students to sign-in and sign-out when arriving and departing their classrooms, and our instructors take attendance. It is our policy to contact parents if students are absent or depart before the regular end of class without prior notification by a parent. For full-day students, the same procedures apply to the mandatory lunch period.

Section §63.2-1715.2 of the Code of Virginia provides for flexibility for meeting the needs of "children with disabilities". Please contact us if you believe your child has a disability which requires you to sign him or her in and out of the program.

What are the regular class hours?

Morning classes start at 8:30 a.m. and end at 12:00 p.m. Afternoon classes start at 12:30 p.m. and end at 4:00 p.m. Full-day students eat lunch from 12:00 p.m. to 12:30 p.m.

What are drop-off and pick-up times?

Please drop off students for morning classes between 8:15 a.m. and 8:30 a.m. Please drop off afternoon-only students between 12:15 p.m. and 12:30 p.m. Please pick up morning-only student between 12:00 p.m. and 12:15 p.m. Please pick up afternoon and full-day students between 4:00 p.m. and 4:15 p.m.

What are the hours for extended care?

Morning extended care begins at 7:30 a.m. and ends when morning classes start at 8:30 a.m. Afternoon extended care begins at 4:00 p.m. and ends at 6:00 p.m. The cost for extended care is $10 per use or $85 per session. There is a late fee of $1 per minute after 6:00 p.m.

When are morning and afternoon breaks?

There is a 20 minute supervised morning break at 10:00 a.m. and in the afternoon at 2:00 p.m. Activities vary by location but may include soccer, basketball, and supervised outdoor and indoor recreation. The Ashburn, Alexandria, and Reston locations have limited recreational facilities; hence, students will have an indoor break. All locations have a designated indoor break area where students can play games, socialize, and eat snacks. On code orange air quality days, breaks will be indoor-only at all locations.

Is there a dress code?

Students may wear T-shirts, shorts, and sneakers.

What supplies should student bring?

Students should bring pencils, pens, paper, and a pocket folder. Test prep students should also bring a calculator. Programming and digital arts students should bring a flash drive.

When is lunch?

Lunch is from 12:00 p.m. to 12:30 p.m. All full-day students need to bring lunch. Students can store their lunches in a refrigerator and use a microwave.

Which locations are Kosher or Halal facilities?

The Alexandria, Fairfax, Oak Hill, and Reston locations are in Kosher facilities. The Oak Hill location is in a Halah facility. Meat (including poultry, beef, and pork) and shellfish (such as shrimp and crab) may **not** be brought into these buildings. Vegetarian, dairy, egg, and fish dishes **are** permitted. Examples of permitted student lunches include vegetarian pizza and pastas, tuna fish and peanut butter sandwiches, and salads.

What are the key expectations for student conduct at the Summer Program?

There are five rules that students must observe at the Summer Program:
- Keep hands, feet, and objects to yourself.
- No running in the classroom or the school building.
- Eat only in designated areas at designated times.
- No cursing.
- Follow teachers' instructions.

Location Directors will review these rules with each class at the beginning of each session.

What if my child arrives late or needs to leave early?

Late arrivals should report to the main office. The Location Director will escort your child to his or her class.

If you need to pick up your child early please report to the main office. (If possible please provide advance notification.) The Location Director will escort you to your child's classroom.

What is the medication policy?

Parents must complete the **Epipen and Inhaler Authorization Form** for each child who requires access to an epipen or inhaler. Other prescription or non-prescription medications are not permitted.

How will instructors evaluate students?

Instructors will write a short evaluation of each student at the end of the math, writing, reading, and test prep courses highlighting strengths and areas for improvement. For other classes, teachers will write brief evaluations on request. We will email these evaluations to parents.

Is there a way for parents to provide feedback about the program?

Parents will receive an email after the completion of the program requesting feedback. We really appreciate your taking the time to provide us with your comments, questions, compliments, and suggestions for improvement.

What is your tax ID number?

Our Federal tax ID number is 06-1719074.